

College Level Examination Program

Earn College Credit by Exam

CLEP The College-Level Examination Program sponsored by the College Board is a testing program designed to enable knowledgeable people to earn college credit by examination.

Eligibility requirements for receiving credit by CLEP examination at ASU Anyone may take the CLEP test, however, CLEP credit is **NOT** awarded for :

- (1) A course the student has completed, regardless of the grade made in the course; and/or,
- (2) A course for which the student has completed a more advanced course (For example, no credit will be awarded for Freshman English I if college credit was previously earned in Freshman English II).
Exception: A student can earn credit for their skills in Spanish, French, or German through the CLEP examination *even if the student has already completed a more advanced course in the subject matter area, as long as the student has not already been assigned a passing grade in the course for which credit is awarded.*

It is the student's responsibility to drop a course in which enrolled BEFORE receiving credit for CLEP.

Cost of taking the exams The total cost for taking any single examination is **\$87.00**, payable as follows: (1) A \$72 CLEP fee paid on the test day by check or money order payable to CLEP or by credit card (VISA, MC, AE) (2) A \$15 nonrefundable scheduling fee must be paid at the ASU Cashier's Window before you make the appointment. The receipt from the Cashier's Window will be used to reserve a computer and testing time.

Reschedule If necessary, an examinee may reschedule an appt no later than 3 business days (Mon-Fri) prior to the scheduled appt. All candidates will be charged a \$20 nonrefundable reschedule fee.

Number of credits you can earn ASU awards up to **30 semester hours** of university credit through CLEP. If you are eligible to receive college credit based upon your CLEP scores, this credit will be recorded, without grades or grade points, on your transcript after you have been enrolled at ASU for a full summer or a semester.

Passing score Minimum acceptable scores for the awarding of credit by examination will vary from institution to institution and may not be consistent with suggested score recommendations from the Educational Testing Service. You may get minimum pass scores from the institution where you are seeking credit. The ASU Testing Center will, upon request, tell you minimum passing scores for this campus.

Testing schedule CLEP examinations are computer-based and scheduled most days, M, T, W, & F at 10:30 a.m. and 12:30 p.m. CLEP exams are 90 minutes each. Each exam is preceded by an untimed computer tutorial. Please allow 2 full hours for each exam you take.

CLEP exams for institutions other than ASU The Testing Center is an "Open CLEP Test Center." Test results will be reported by the test publisher to participants and to any institution(s) they specify.

CLEP test results You will view your score on the computer screen at the end of the test. A copy of your score automatically prints at the end of the test. If you take English Comp with Essay, you will receive one combined score after the essay is scored, usually 2 to 3 weeks after your test date.

Retake policy You may repeat any CLEP exam **six months** after it was taken. Scores on tests repeated earlier than the specified time will be cancelled and test fees forfeited.

Registration procedures Registration forms, ASU approved CLEP Exams, and other information about CLEP can be obtained from the ASU Testing Center.

Arkansas State University Testing Center
870-972-2038
Reng Student Services Center Room 3034

Arkansas State University